

Services SETA Mandatory Grant Applications 2024-2025

Learner Management Information System (LMIS)
Now Open

Deadline Date: 30 April 2025

DEVELOP AND GROW
WWW.SERVICESETA.ORG.ZA



Important Information

WHO: All Services SETA Levy Paying Employers (LPEs) and Non-Levy Paying Employers (NLPE).

Each legal entity must submit individual Mandatory Grant applications.

WHY: Compliant approved Mandatory Grants are refunded 20% of the employer's skills development levy contribution for the financial year in which the application is submitted

WHEN: Open from 15 November 2023 until **30 April 2024 at 24h00**
(**REGULATED** deadline date)

WHAT: Annual Training Report (ATR) – PIVOTAL ATR and Non-PIVOTAL ATR
Workplace Skills Plan (WSP) – PIVOTAL WSP and Non-PIVOTAL WSP

WHERE: Mandatory Grants applications must be submitted on the Services SETA Learning Management Information System (LMIS)
<https://lmis.servicesseta.org.za/>





Extension Requests

HOW: Written request to be submitted on the LMIS post SDF and Employer registrations

WHEN: Between 15 November 2023 until **30 April 2024 at 24h00** (regulated deadline date)

CRITERIA: The extension request must be in writing.

The approval of the extension request is subject to approval by the Accounting Authority.

Should the extension be approved the regulated deadline date for submission will be **31 May 2024 @ 24h00**

General Information



TEMPLATES: All templates are available on the Services SETA website
https://www.servicesseta.org.za/Mandatory_grant?site=Mandatory_Grants

TECHNICAL ASSISTANCE:

VIRTUAL OFFICE: Microsoft Teams walk in office:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MDg4ODQ2NzAtMjk5ZC00NWZmLTk3YjctNzc4Yzk3M-GU3MzQ4%40thread.v2/0?context=%7b%22Tid%22%3a%22e6cf5c66-c2fc-4ed2-90ee-23ae191f6885%22%2c%22Oid%22%3a%22b2c5136e-6489-469b-a92a-f2f2e7ee8fc1%22%7d





Virtual Workshop Dates – National

Date	Mode	Province	RSVP with	Contact number	Email
06-Dec-23	MS Teams	National	https://events.teams.microsoft.com/event/f84d5424-f2fd-4415-b0c9-576d06a3058c@e6cf5c66-c2fc-4ed2-90ee-23ae191f6885	0112769692	wspdocs@serviceseta.org.za
24-Jan-24	MS Teams	National	https://events.teams.microsoft.com/event/55a09bf3-b570-4a97-979b-1fc61479d582@e6cf5c66-c2fc-4ed2-90ee-23ae191f6885	0112769692	wspdocs@serviceseta.org.za
27-Feb-24	MS Teams	National	https://events.teams.microsoft.com/event/dc8d1bee-5081-4cc2-b600-2b8e9c6a99de@e6cf5c66-c2fc-4ed2-90ee-23ae191f6885	0112769692	wspdocs@serviceseta.org.za
19-Mar-24	MS Teams	National	https://events.teams.microsoft.com/event/f0afc9fb-e075-40ac-b67e-abcc4e156761@e6cf5c66-c2fc-4ed2-90ee-23ae191f6885	0112769692	wspdocs@serviceseta.org.za
02-Apr-24	MS Teams	National	https://events.teams.microsoft.com/event/f9d5a9e9-d2d0-49c1-951b-5e1acc238920@e6cf5c66-c2fc-4ed2-90ee-23ae191f6885	0112769692	wspdocs@serviceseta.org.za
12-Apr-24	MS Teams	National	https://events.teams.microsoft.com/event/afa7d00c-5058-4679-ac43-435981ddd6f0@e6cf5c66-c2fc-4ed2-90ee-23ae191f6885	0112769692	wspdocs@serviceseta.org.za



Physical Workshop Dates

Date	Mode	Province	RSVP with	Contact number	Email
05-Mar-24	Face to Face	EC: East London	Siyanda Mabeqa	0872832777	siyandag@serviceseta.org.za
06-Mar-24	Face to Face	EC: Port Elizabeth	Dianne Hofmeyr	0872832285	dianneh@serviceseta.org.za
20-Feb-24	Face to Face	Free State	Kenneth Mavuso	0872832262	kennethma@serviceseta.org.za
04-Apr-24	Face to Face	Gauteng	Mamose Moukangwe	0872832655	mamosem@serviceseta.org.za
15-Feb-24	Face to Face	Kwa ZuluNatal	Raymond Mpisane	0872832792	raymondm@serviceseta.org.za
06-Feb-24	Face to Face	Limpopo	Michael Mbambale	0872832802	michaelm@serviceseta.org.za
13-Feb-24	Face to Face	Mpumalanga	Bryan Mbuyane Riana Blundell	0872832644 0872832280	brianm@serviceseta.org.za rianab@serviceseta.org.za
08-Apr-24	Face to Face	North West	Montleesi Serage	0872832772	montleesis@serviceseta.org.za
25-Mar-24	Face to Face	Western Cape	Janine Ravens	0872832803	janiner@serviceseta.org.za

Venues to be confirmed closer to the time with RSVP' ed employers

General Information



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Ria Jordaan	011 276 9679/ 082 561 4338	riaj@serviceseta.org.za

Provincial Offices are available for any support required

