



NOTICE TO INVITE NOMINATIONS FOR THE SERVICES SECTOR EDUCATION AND TRAINING AUTHORITY (SERVICES SETA) ACCOUNTING AUTHORITY

The Services Sector Education and Training Authority (Services SETA) is a Schedule 3 public entity established in terms of section 9 (1) of the Skills Development Act No. 97 of 1998.

In terms of the requirement of the Skills Development Act and amendments thereto, nominations are herewith invited from the following stakeholders operating within the Services sector to be considered for appointment as members of the Services SETA Accounting Authority: • Organised Labour • Organised Business • Government Departments • Professional Bodies • Bargaining Councils • Any organisation in the community that has an identifiable interest in the sector.

INFORMATION SUMMARY	
TERM OF OFFICE	Date of appointment to 31 March 2030
MINIMUM REQUIREMENTS FOR NOMINEES	Nomination are invited from the relevant sectors to nominate suitably qualified candidates including youth preferably in possession of NQF level 7 with expertise and experience in the skills development and/or community development and/or governance • Be able to participate in decision making process, understand the consequences of such decisions, and share in the accountability as a member of the Accounting Authority • Must represent the interest identified in the National Skills Development Plan (NSDP) • If taken as a whole, must achieve gender representation, demographic representation and representation of disadvantaged persons or communities that have been prejudiced by the past racial and gender discrimination in relation to skills development programmes • Should be drawn from the ranks of senior officials in the organisation • Should have an appropriate blend of knowledge, skills and experience required for the functioning of the Services SETA.
DISQUALIFYING CRITERIA	A nominee will not be considered as a Member of the Accounting Authority if such a person: • is not a citizen and does not permanently reside in the Republic • Is subject to an order of a competent court declaring such person to be mentally ill • Is convicted whether in the Republic or elsewhere, of any offence for which such person is sentenced to imprisonment without an option of a fine • At any time prior to the date of commencement of the Skills Development Amendment Act, 2011 (Act No 26 of 2011) was convicted or, at any time after such commencement, is convicted in the Republic for theft, fraud, forgery and uttering a forged document, perjury, or an offence in terms of the Prevention of Corruption Act, 1958 (Act No 6 of 1958), the Corruption Act, 1992 (Act No 94 of

	1992), Part 1 to 4, or section 17, 20 or 21 (in so far as it relates to the aforementioned offences) of Chapter 2 of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No 12 of 2004) • Whether in the Republic or elsewhere, of any other offence involving dishonesty • Has been convicted of an offence under the Skills Development Act.
GENERAL INFORMATION	<p>As part of the nomination process, the following information must be submitted:</p> <ul style="list-style-type: none"> • a letter of the organisation within the services sector recommending the prospective member(s). • a letter of the prospective member(s) accepting nomination from the organisation recommending. • full names and address of the organisation nominating the candidate. • completed Declaration of Interest Form (available on the Services SETA website). • criminal records checks (MIE/SAPS clearance). • certified copies of qualifications and ID (certification date stamp not older than 3 months). • qualifications verifications (SAQA report) • letter confirming seniority of the prospective member(s) • curriculum vitae of the candidate which include: <ul style="list-style-type: none"> a. candidates full name, identity number, gender, disability status and race; b. contact address, telephone and email address; c. previous experience and relevant expertise quoting dates and organisations concerned; and d. at least two names and contact details of reference. <p>Nominations with supporting documentation must be submitted to the Acting Chief Executive Officer via email boardnominations@serviceseta.org.za by 15h00 on 15 August 2025.</p> <p>Please note that nominations received after the date and time as indicated will not be considered.</p> <p>For any queries regarding the nomination processes, please contact Mr Phillip Kwampe at (066) 252 9990 between 08:00 and 16:00 during weekdays.</p> <p>NB: Stakeholders who had previously submitted nominations do not need to resubmit as their nominations will be considered.</p>