



NOMINATIONS FOR MEMBERS TO SERVE ON THE CHAMBER COMMITTEES OF THE SERVICES SECTOR EDUCATION AND TRAINING AUTHORITY (SERVICES SETA)

The Services Sector Education and Training Authority (Services SETA) is a Schedule 3 public entity established in terms of section 9 (1) of the Skills Development Act No. 97 of 1998.

In terms of the requirement of the Skills Development Act and amendments thereto, nominations are herewith invited from the following stakeholders operating within the Services sector to be considered for appointment as members of the various Chamber Committees of the Services SETA:

- Organized Labour
- Organised Business
- Government Departments
- Professional Bodies
- Bargaining Councils
- Any organisation in the community that has an identifiable interest in the sector

The Services SETA consists of the following Chambers, each of which must have its own Committee:

- Communications and Marketing
- Cleaning and Hiring
- Labour and Collective
- Management and Business
- Personal Care
- Real Estate and Related

INFORMATION SUMMARY

TERM OF OFFICE	October 2026 to March 2030
MINIMUM REQUIREMENTS FOR NOMINEES	• In possession of NQF Level 7 and above qualification • Be able to participate in decision making process, understand the consequences of such decisions, and share in the accountability as a member of the particular Chamber Committee • Must represent the interest identified in the National Skills

📍 The Services Sector Education & Training Authority, 15 Sherborne Road, Parktown, Gauteng, 2193

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	Development Plan • If taken as a whole, must achieve • Gender representation • Demographic representation • Representation of disadvantaged persons or communities that have been prejudiced by the past racial and gender discrimination in relation to skills development programmes • Must be drawn from the ranks of senior officials in the organization • Should have an appropriate blend of knowledge, skills and experience required for the functioning of the Chamber.
SELECTION CRITERIA FOR NOMINEES	• Nominees should have knowledge, skills and expertise in the following areas: • the functioning of SETA in terms of the requirements relating to corporate governance and ethics • skills development legislation and the NSDP • the Services SETA's responsibility in respect of service delivery • the PFMA and financial management • the sector and the constituency represented by the nominee • the strategic Advisory role of the Chamber Committees to the Accounting Authority • education, training, skills development and human resources development • quality assurance of learning provision • general management and business skills • communication and marketing role of the Services SETA in relation to its stakeholders and • any other areas of expertise relevant to the services sector.
DISQUALIFYING CRITERIA	A nominee will not be considered as a Member of the particular Chamber if such a person: • Is not a citizen and does not permanently reside in the Republic • Is subject to an order of a competent court declaring such person to be mentally ill • Is convicted whether in the Republic or elsewhere, of any offence for which such person is sentenced to imprisonment without an option of a fine • At any time prior to the date of commencement of the Skills Development Amendment Act, 2011 (Act No 26 of 2011) was convicted or, at any time after such commencement, is convicted in the Republic for theft, fraud, forgery and uttering a forged document, perjury, or an offence in terms of the Prevention of Corruption Act, 1958 (Act No 6 of 1958), the Corruption Act, 1992 (Act No 94 of 1992), Part 1 to 4, or section 17, 20 or 21 (in so far as it relates to the aforementioned offences) of Chapter 2 of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No 12 of 2004)

	• Whether in the Republic or elsewhere, of any other offence involving dishonesty • Has been convicted of an offence under the Skills Development Act.
GENERAL INFORMATION	Nominations must be accompanied by the following: • The prescribed Chamber Membership Nomination Form, duly completed and signed (accessible on the Services SETA website) • Completed SAQA consent form (accessible on the Services SETA website) • A curriculum vitae of the candidate which include: a. Candidate's full name, identity number, gender, disability status and race. b. Contact address, telephone and email address c. Certified copies of qualifications and ID (certification date stamp not older than 3 months) d. Previous experience and relevant expertise quoting dates and organisations concerned; and e. At least two names and contact details of reference. As part of the nomination process, the following background checks and verifications must be undertaken: • declaration of interest (accessible on the Services SETA website) • criminal records checks • nationality / citizenship checks • qualifications verifications • seniority of member The necessary background checks and verifications will only be finalised with the suitable candidates identified for appointment. Nominations with supporting documentation must be submitted to the Services SETA Administrator via email to: chambernominations@serviceseta.org.za before 15:00 on 25 September 2026. Please note that nominations received after the date and time as indicated will not be considered. For any queries regarding the nomination processes, please contact Mr Phillip Kwampe at (011) 694 8637 between 08:00 and 16:00 during weekdays.